

## **Studio Space Submission Guidelines**

Finding adequate and affordable studio space is not an easy thing to do in Ottawa. We know we're lucky to be here. Unfortunately, we do not have any spaces available at this time but we do have a waiting list. If you are an artist interested in putting your name on our waiting list, please send us an application.

## Please include the following with your application:

- 1. Letter of Intent One page, 500 word maximum
  - Describe, in your opinion, the advantages of becoming a member of the EBA
  - Describe how you expect to contribute to the EBA organization
  - Describe your expected frequency of use if you acquire a studio at the EBA
- 2. Artist Statement One page, 500 word maximum
  - Describe your art practice
- 3. CV or artistic résumé Three page maximum
- 4. 10 digital images and/or video to a maximum of 5 minutes, documentation of recent work.
  - JPEG image files.
  - 72 dpi, 1024 x 768 pixels (height must not exceed 768 pixels), 1MB max.
  - RGB, sRGB or Greyscale colour mode
  - The digital images should be placed on one CD or DVD
  - Videos must be viewable in Windows Media Player or QuickTime
- 5. Documentation list with works listed chronologically. Include title, date, medium and dimensions.
- **6.** Self addressed stamped envelope for the return of submission materials if desired

Applications are reviewed twice a year, or as necessary. You will be contacted with the result. Thank you for your interest in becoming a member of the Enriched Bread Artists. The EBA has final authority on the acceptance of any applicant prior to the signing of the lease.

## Email submissions are not accepted.

Send the materials to: Enriched Bread Artists 951 Gladstone Avenue Ottawa, ON K1Y 3E5 c/o Patricia Kenny